



Cultural Improvements Program/AIPD Checklist for Submittals and Presentations to Scottsdale Public Art

City Staff Contact: _____ Date: _____
Project Name: _____ ZN#: _____
Project Contact: _____ DR#: _____
Company: _____ Phone: _____
Address: _____ Email: _____

Preferred presentation format is digital. Provide two copies of color printouts of the presentation no larger than 11" x 17". Other arrangements for format may be made in advance of the presentation. The following are suggested inclusions for an effective preliminary art plan. It is understood that the following items may change in the course of design development.

Stage 1: Preliminary Art Plan Submittal

- Narrative description of the proposed art project including:
 - Intent and vision for incorporation of placement of art or the commissioning of a project artist, as well as how the proposed artwork fits into the site plan and overall design theme of the development.
 - Identify typical art characteristics that illustrate the use and style of the art, including scale, and if it is to be freestanding, integrated, and/or functional.
 - Critical decision points that impacted the selection of the art such as site use and design influences, context for the art, and/or adjacencies to other properties or city character areas.
 - Site integration and function of the artwork such as accessibility, safety, comfort relative to environmental conditions and weather, seating, landscaping, and lighting design.
- Artist(s) biography or resume.
- Site plan showing proposed location of art.
- Schematic Design: Renderings and/or Elevations.
 - Materials, colors, and finishes of the art
 - Foundation, supports
 - Landscaping adjacent to art
- Maintenance and durability considerations.
- Implementation timeline and budget.