



Cultural Improvement Program/AIPD Checklist for Submittals and Presentations to Scottsdale Public Art

City Staff Contact: _____ Date: _____
Project Name: _____ ZN#: _____
Project Contact: _____ DR#: _____
Company: _____ Phone: _____
Address: _____ Email: _____

Preferred presentation format is digital. Provide two copies of color printouts of the presentation no larger than 11" x 17". Other arrangements for format may be made in advance of the presentation. The following are suggested inclusions for an effective preliminary art plan.

Stage 2: Final Art Plan Submittal

- Narrative description of the art project including:
 - How the artwork fits into the site plan and overall design theme of the development.
 - Identify typical art characteristics that illustrate the use and style of the art, including scale, and if the artwork is freestanding, integrated, and/or functional.
 - Critical decision points that impacted the selection of the art such as site use and design influences, context for the art, and/or adjacencies to other properties or city character areas.
 - Site integration and function of the artwork such as accessibility, safety, comfort relative to environmental conditions and weather, seating, landscaping, and lighting design.

- Artist(s) biography or resume.

- Site plan showing location of art.

- Final Design: Stamped Construction Drawings, Renderings, and Elevations.
 - Materials, colors, and finishes of the art
 - Foundation, supports
 - Landscaping adjacent to art
 - Structural engineering information including calculations

- Scale model or equivalent.

- Maintenance guidelines and procedures.

- Fabrication and Installation timeline.

- Final budget.